

The Graduate School

Advanced Degree Candidate – Application for Degree



To the Student

In order for a candidate for degree to ascertain that he/she will receive his/her diploma upon the successful completion of degree requirements, the following must be accomplished prior to the University's "Last Day to Apply for Graduate Degree" deadline. (This deadline is published in the official University calendar and in the current university catalog. It is also in the [Important Dates & Deadlines](#) on the Registrar's website.)

GRADUATION CHECKLIST

This form is available on the Graduate School website or it can be picked up from the Graduate School Office. It must be completed and returned to the Graduate School along with the "Application for Degree" and proof of payment of the diploma fee.

APPLICATION FOR DEGREE & DIPLOMA FEE

The form to order your diploma is called the "Application for Degree." It too can be found on the Graduate School website or can be picked up from the Graduate School Office. Students must accurately complete the application for degree, pay the \$90 diploma fee in Lafayette Hall, and return it with proof of payment to the Graduate School. It is particularly important that all mailing addresses are complete and accurate. Without accurate mailing information, a student will miss important announcements about commencement.

CAP/GOWN FEES

The cap and gown fees must be paid to the University Bookstore on time. Students will receive notification of this deadline with other necessary commencement information from the Registrar's Office.

TRANSFER WORK

Any student who wishes to apply transfer credits to meet the degree requirements must receive approval of the graduate program and request (by petitioning the Graduate School) approval from the Dean of the Graduate School. To do so, students must complete the "Transfer Graduate Credit" form (available on the Graduate School website or in the Graduate School office) as well as ensure that an official transcript has been received in the Graduate School Office early during the semester in which the degree is to be awarded.

INCOMPLETES

Students must have finished any incomplete (I) grades necessary for graduation at least two weeks before the beginning of final examinations. The Registrar's Office must receive the Change-of-Grade card at least two weeks before commencement.

DROPPED COURSES

Students must be aware that any course dropped may adversely affect graduation.

ATTENDANCE AT GRADUATION

Students must attend the commencement ceremony. If a student has a conflict that precludes attendance, he/she must apply in writing to the Dean of the Graduate School at least two weeks before the commencement ceremony for permission to be graduated in absentia. If a student does not apply to be graduated in absentia and does not attend commencement, the diploma will be withheld and the student will not be considered a graduate of the University of Louisiana at Lafayette.

UNIVERSITY DEBTS

Students in debt to the University will be notified by mail of that debt through the Dean of Students' Office. If a student does not pay all debts by the deadline set by that office, his/her diploma will be withheld.

The Graduate School

University of Louisiana at Lafayette
Martin Hall 332 | 337.482.6965 | GradSchool@louisiana.edu

PLEASE TYPE
OR PRINT

APPLICATION FOR DEGREE

Please fill in completely.

STAMP
PAID HERE

Date of Application _____

Date Degree Requirements
To Be Completed _____Date Degree To
Be Awarded _____

IDENTIFICATION DATA

Name As It
Appears On
Permanent
Record

Prefix (e.g. Dr., Mr., Mrs.) _____

Suffix (e.g. Jr., III) _____

First

Middle

Last

Maiden Name

Month

Day

Year

19

Student No.

P.I.D.

First

Middle

Last

EXACT NAME
TO APPEAR
ON DIPLOMA

Academic College _____

Major _____

Bulletin Being Followed _____

Exact Name of Degree _____

STUDENT'S SIGNATURE _____

Please do not
write in the
space below

DEGREE

COLLEGE

MAJOR

COMPLETION

CATALOG

MAILING ADDRESSES

LOCAL MAILING ADDRESS

(Address to be used before degree
requirements have been met.)

P.O. Box or Street and No.

City

State

Zip

P.O. Box or Street and No.

City

State

Zip

HOME MAILING ADDRESS

(Address to be used after degree
requirements have been met.)

TELEPHONE NUMBER

Area
Code

TELEPHONE NUMBER

Area
Code

PARENT/GUARDIAN/SPOUSE

Name of Parents/Guardian

P.O. Box or Street and No.

City

State

Zip

Telephone Number

Is Mother a UL Lafayette Graduate

☐ Yes☐ No

Class Year _____

College _____

Is Father a UL Lafayette Graduate

☐ Yes☐ No

Class Year _____

College _____

Name of Spouse

Maiden Name

P.O. Box or Street and No.

City

State

Zip

Telephone Number

Is Spouse a UL Lafayette Graduate

☐ Yes☐ No

Class Year _____

College _____

This list represents a sampling of campus activities and organizations through the years. Please feel free to add in any activity/organization not on this list.

SPORTS

- ☐ Baseball
☐ Men's Basketball
☐ Football
☐ Golf
☐ Men's Tennis
☐ Men's Track
☐ Women's Basketball
☐ Softball
☐ Women's Tennis
☐ Women's Track
☐ Volleyball
☐ Bowling
☐ Rugby
☐ Soccer
☐ Water Skiing
☐ Other _____

GREEKS

- M-BASE
M-BASK
M-FOOT
M-GOLF
M-TENN
M-TRAC
W-BASK
W-SOFT
W-TENN
W-TRAC
W-VOLL
BOW
RUG
SOC
SKI
☐ Alpha Phi Alpha
☐ Kappa Alpha
☐ Kappa Alpha Psi
☐ Kappa Sigma
☐ Lambda Chi Alpha
☐ Phi Beta Sigma
☐ Phi Kappa Theta
☐ Sigma Alpha Epsilon
☐ Sigma Nu
☐ Sigma Pi
☐ Tau Kappa Epsilon
☐ Theta Xi
☐ Alpha Kappa Alpha
☐ Alpha Omicron Pi
☐ Delta Delta Delta

APA

- KA
KAP
KS
LCA
PBS
PKT
SAE
SN
SP
TKE
TX
AKA
AOP
DDD

OTHER

- ☐ Delta Sigma Theta
☐ Kappa Delta
☐ Phi Mu
☐ Sigma Sigma Sigma
☐ Zeta Phi Beta
☐ Alpha Lambda Delta
☐ Beacon Club
☐ Black Progressive Student Assoc.
☐ Blue Key
☐ Circle K
☐ Grad Student Org
☐ International Student Org
☐ Intramurals
☐ Greek Council
☐ Gamma Beta Phi

DST

- KD
PM
SSS
ZPB
ALD
BC
BPS
BK
CK
GSO
ISO
INT
GK
GBP

Order of Omega S and F

- ☐ Phi Eta Sigma
☐ Phi Kappa Phi
☐ Religious Org.
☐ Res Hall Assoc
☐ ROTC
☐ Pi Sigma Epsilon
☐ Rotoract
☐ Student Government
☐ Union Program Council
☐ UL Lafayette Band
☐ UL Lafayette Cheerleaders
☐ UL Lafayette Ragin' Jazz
☐ Vermillion Honor Society
☐ Other _____

- OSF
PES
PKP
REL
RHA
RTC
PSE
ROT
SGA
UPC
BAN
CHR
DAN
VHS
Other _____